

**CITY OF LAS VEGAS  
TWO LOT SPLIT SUMMARY PLAT  
APPLICATION**

**Applicant's Name:** \_\_\_\_\_

**Applicant's Address:** \_\_\_\_\_

**Property Owner's Name: (if different from applicant):** \_\_\_\_\_

**Address:** \_\_\_\_\_

**State** \_\_\_\_\_ **Zip** \_\_\_\_\_ **Phone # (    )** \_\_\_\_\_ **Cell # (    )** \_\_\_\_\_

**Address of property being split:** \_\_\_\_\_

(If property is vacant and does not have a current address, you must acquire an address from the Community Development CADD Technician. If the property is out of the City Limits and in the Extraterritorial Zone, you must acquire an address from the San Miguel County E-911 Coordinator).

**INTENT OR PURPOSE**

(Briefly describe in a short note the reason(s) for the lot split)

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Property owner's signature** (Please include property owner(s) signatures):

\_\_\_\_\_  
**Property owner #1**

\_\_\_\_\_  
**Property owner #2**

\_\_\_\_\_  
**Property owner #3**

**Date:** \_\_\_\_\_ (copy of deed must be provided)

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Surveyor/Engineer Company's name: \_\_\_\_\_

Business phone #: (    ) \_\_\_\_\_ Cell #: (    ) \_\_\_\_\_ Fax # (    ) \_\_\_\_\_

Mailing address: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

### OFFICE PERSONNEL WILL FILL OUT THIS PORTION

Legal Description: Lot: \_\_\_\_\_ Block: \_\_\_\_\_ Subdivision: \_\_\_\_\_

Zoning of subject property: \_\_\_\_\_ Current status of land: (vacant, residential, commercial, etc.)

\_\_\_\_\_ Total acres of both lots being split: \_\_\_\_\_ Acres per lot: \_\_\_\_\_

Proposed use: \_\_\_\_\_ Application taken by: \_\_\_\_\_

Date application was submitted \_\_\_\_\_ Fee charged by City of Las Vegas: \_\_\_\_\_

Receipt #: \_\_\_\_\_ Fee charged by County Clerk to register plat: \_\_\_\_\_  
(Copy attached to file)

**NOTE: All information must be filled out to properly process application.**

### CHECK LIST OF ITEMS ABOVE

- 1) Applicants name & address
- 2) Property owner's name, address & phone numbers
- 3) Address of property being split
- 4) Letter of intent
- 5) All property owner's signature & date
- 6) Copy of deed
- 7) Surveyor/Engineer information
- 8) Office personnel information

**NOTE: Two free paper copies of plat will be provided to owner after plat is registered with the County Clerk, additional copies will be charged accordingly as per size of copy.**